

Branch where A/c is held _____ Date : _____

Name			
Cust ID		A/c No.	

(tick whichever is applicable)

1. Kindly arrange to issue me / to my authorized representative –

- Cheque Book – [] Regular [] Payable at Par [] 20 leaves [] 50 leaves
- *Duplicate Statement of Account for the period: from _____ to _____
- TDS Certificate for the period: from _____ to _____
- Duplicate Deposit Confirmation Advice (DCA) for Term Deposit of Rs. _____ placed with you on _____ (date)
- *Balance Confirmation Certificate as on _____ (mention date).
- *Interest Certificate for the period: from _____ to _____
- *Signature Verification / Photograph Attestation on _____ (mention name of the document on which attestation is required)
- *Photocopy/ies of old records viz. _____

(give full particulars here)

*charges apply.

2. I / We opt for either: Passbook OR Statement of Account

Signature(s) – to be signed as per operating instructions in the Account.

Signature of Bearer / Authorised Representative

FOR OFFICE USE ONLY

Signatures Verified		Action Taken:	
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Sept 11 / 1.2

Date: _____ Signature(s) of Bank Officials _____


Acknowledgement to Customer (tick appropriately)

Name	Cust ID
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Received request for Cheque Book Duplicate Statement TDS Certificate Duplicate DCA Balance Conf. Certificate Interest Certificate Sign/Photo Attestation Old Records Others (specify) _____

Signature / Date Receipt Stamp

All customer deliverables shall be sent only at the customer address recorded with the bank.



DCB 24-Hour Customer Care
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Website www.dcbbank.com